



RETURNS AUTHORISATION FORM (RAF)

1. Return authorisation number

Please call our Customer Service Team on **1800 WORKSENSE** to obtain a return authorisation number.

2. Complete the sales order details

Date Requested:

Return Authorisation Number:

Invoice Number:

Your PO Number:

3. Details of products returned

| Style | Colour | Description | Size | QTY |
|-------|--------|-------------|------|-----|
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4. Reason for return (please tick)

- | | |
|---|---|
| <input type="checkbox"/> Incorrect size or colour | <input type="checkbox"/> Goods damaged in transit |
| <input type="checkbox"/> Incorrect product supplied | <input type="checkbox"/> Faulty product |
| <input type="checkbox"/> Short supply | <input type="checkbox"/> Over supplied |
| <input type="checkbox"/> Incorrect price charged | <input type="checkbox"/> Other (please specify) _____ |

5. Return your items

Please ensure products are returned in a re-salable condition with all swing tickets and labels attached. Faulty garments should be laundered prior to return.

Please provide return freight method:

- Customer to arrange own freight
- Goods to be picked up (please specify instructions) _____

6. Contact Details

Contact Person:

Email Address:

Phone Number:

Fax Number:

Company/Site Name:

Suburb/Postcode: